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Title:	Process on De-authorisation of a Registrar		
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This policy is issued by the office of the Domain Name Commissioner on behalf of [InternetNZ](#), the Internet Society of New Zealand Incorporated.

PROCESS ON DE-AUTHORISATION OF A REGISTRAR

1. Statement of Purpose

- 1.1 This policy outlines the process to be followed in order to de-authorise a registrar, whether the de-authorisation is voluntary, or resulting from a serious breach of the terms and conditions stated in the InternetNZ Registrar Authorisation Agreement.
- 1.2 This policy also details the steps that parties must take upon de-authorisation.

2. Background

- 2.1 InternetNZ has responsibility within New Zealand for the .nz domain name space ("DNS"), and has implemented a shared registry system ("SRS") for the management of .nz domain name registrations and the operation of the DNS.
- 2.2 A SRS establishes a single register for registering domain names and associated technical and administrative information. .nz Registry Services ("NZRS") operates the registry. The registration of domain names and modification of information associated with that name on the register can be effected only by authorised registrars.
- 2.3 Registrars are responsible for managing their relationship with registrants. There is no communication between NZRS and registrants.
- 2.4 This document should be read in conjunction with "[Registering, Managing and Cancelling Domain Names](#)" ("RMC"), and "[Transfer to another Registrar](#)" ("TAR").

3. Cancelling a Registrar's Authorisation Status

- 3.1 The registrar can cancel their authorisation status but must ensure they provide at least two months notice.
 - 3.1.1 InternetNZ can cancel a registrar's authorisation status where:
 - 3.1.2 The registrar has transferred their authorisation status to another party.

- 3.1.3 The Connection Agreement with NZRS is cancelled by either party.
 - 3.1.4 The registrar has not met their duties to InternetNZ under the Authorisation Agreement; or under the .nz policies and procedures.
 - 3.1.5 For any other reason.
- 3.2 The combined effect of the contracts and the delegations will ensure that no registrar's authorisation status will be cancelled without the written consent of InternetNZ.

4. Duties upon Cancellation of Authorisation Status

- 4.1 If any registrar wishes to cancel their agreement they should email InternetNZ at registrar@dnc.org.nz or fax InternetNZ on +64 4 472 1207.
- 4.2 Unless the law states otherwise, or both parties have agreed to the contrary, the agreement will end two months after the request has been received.
- 4.3 The cancelling of any agreement the registrar has with InternetNZ does not affect any rights and responsibilities which are intended to continue or come into force afterwards.
- 4.4 Where a registrar does not want to continue being a registrar, it is their responsibility to arrange the transfer of registered domain names for which they are responsible to another .nz registrar in line with TAR (including communication with their registrants about the transfer and timeframes).
- 4.5 Where InternetNZ cancels a registrar's authorisation, the Domain Name Commissioner ("DNC"), with the assistance of NZRS, will contact each registrant of the domain names managed by the de-authorised registrar. Registrants will be informed of the status of their registrar and will be requested to select a new registrar within a specified period.
- 4.6 The DNC will instruct NZRS to effect the transfers, and to notify the registrars that those names are now allocated to them.
- 4.7 Where a registrar is not happy with any domain name transferred to them, they can contact the DNC for the transfer to be reversed. In this situation, the DNC will contact the registrant, informing them of the situation and giving them an opportunity to select another registrar.
- 4.8 The DNC reserves the right to make any number of attempts to contact the registrant.
- 4.9 Where a registrant does not reply, management of those remaining unallocated domain names will be put up for tender as a single block (generally) amongst the remaining authorised registrars and then transferred as a single transaction by NZRS, on the instruction of the DNC.
- 4.10 No matter who cancels the registrar's authorisation, the registrar will:
 - 4.11 Take all actions necessary to safeguard the rights of their registrants;

- 4.12 Cease to hold themselves out as an authorised registrar;
- 4.13 Immediately discontinue acting as a registrar;
- 4.14 Work co-operatively with all persons who are involved in transfers of registered domain names which the registrar is in charge of to other registrars.

5. General Information

- 5.1 A range of information about .nz policies, the SRS, registrant rights, and domain names in general is publicly available on the Internet. This includes:
 - A list of all authorised registrars, with links to their home pages.
 - A list of second level moderators and their contact details.
 - Current policy about domain names in .nz, dispute resolution, etc.
 - Frequently asked questions.
 - Links to other relevant sites.
- 5.2 If anyone has any questions regarding this document please email policies@dnc.org.nz